

Maryanne Corder
Neighborhood Grant Workshop
HOA Projects



Neighborhood Grant Program

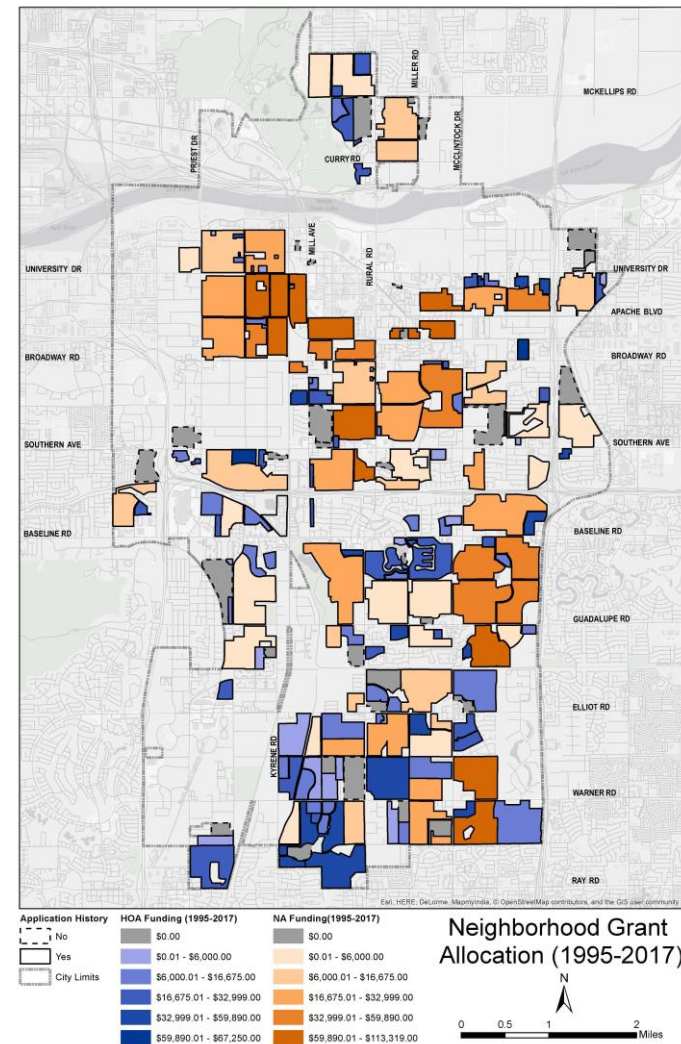
Goal: Provides residents with an opportunity to come together to improve their neighborhood



Tempe.

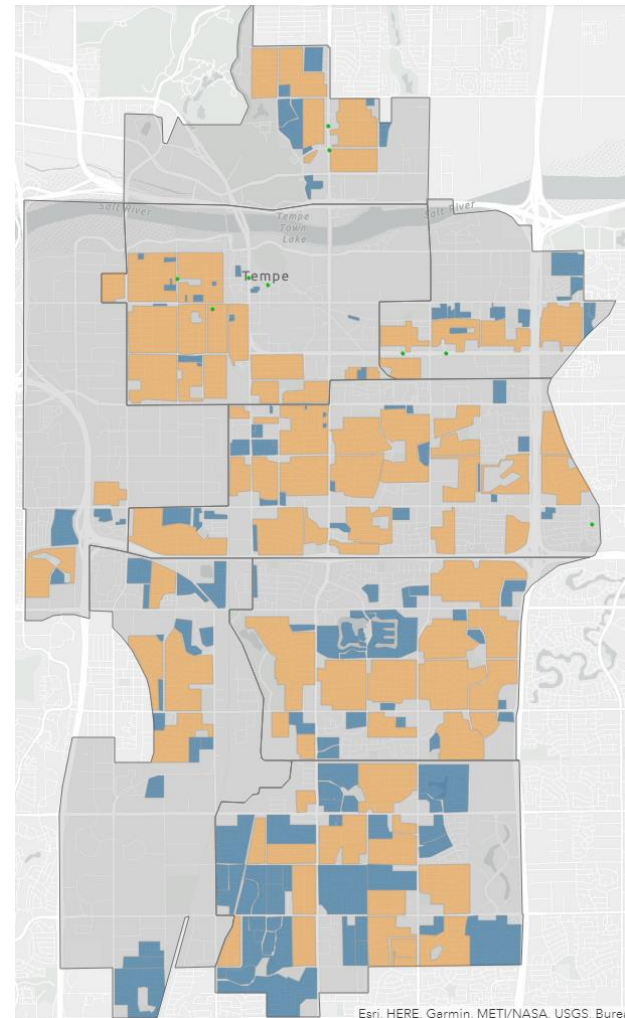
Funding

- Since 1994, 660 projects completed and over \$4.8 million invested
- NEW this cycle, \$350,000 anticipated to be available with possible additional funds for water conservation projects
- NEW this cycle, **Maximum grant amount is \$20,000**
- A **match of at least 25%** of the requested funds is required for HOAs and certified Crime Free Multi-Housing communities



Who can apply?

- Currently 139 Homeowners' Associations have registered with the City – must be registered to apply
- Have to invite everyone – get input from all residents from the beginning - not just board of directors or officers



Esri, HERE, Garmin, METI/NASA, USGS, Bureau



What can you apply for?

- A capital project that benefits the entire neighborhood and is a one-time expenditure completed by June 30, 2022.

What can't you apply for?

- HOA requests may not be for maintenance projects such as entry gates, roofing repair, common ground and pool maintenance, painting, road repair (for private streets) etc.
- Project maintenance or operation costs or items identified as a code violation

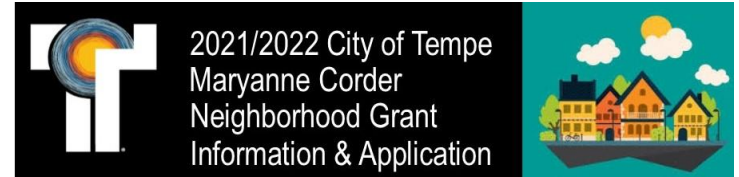
Who do I involve?

- Community involvement must happen early on and throughout the project process.
- All residents of the community:
 - ✓ must be notified of the opportunity to apply for a grant
 - ✓ provided a chance to propose and comment on project ideas
 - ✓ be included in the final selection of the project



What do I submit?

- Application Form
- All project types:
 - ✓ required # of bids for your grant ask amount
 - ✓ “before” pictures, aerials from Google
 - ✓ plans, cut sheets
 - ✓ proof of community involvement
- Specific mandatory requirements for your project type





What is evaluated?

Quality

- clear and detailed
- engages the neighborhood
- completeness of application
- budget is specific and accurate

Ability

- ability to complete the project during the fiscal year
- addresses how project will be maintained in the future

Impact

- provides an environmental benefit (i.e. water and/or energy conservation, shade)
- enhances the aesthetics
- improves health and safety
- addresses a known neighborhood deficiency
- complements other projects (private or City)

Coordinate efforts with other associations



- Submit a joint application that combines resources for mutually beneficial community projects
- Any combination of neighborhood and homeowners' associations can partner together on improvements that benefit all members of the community



Other types of possible projects...



art

traffic calming



community
garden



Typical HOA projects

- Landscaping or xeriscaping improvements
- Irrigation system upgrades
- Entry signage
- Lighting upgrades



**Preliminary site plan review
(SPR) application**



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graph TD; A[Preliminary site plan review (SPR) application] --> B[Grant Application (finalized, bids revised final grant application submitted)]; B --> C[Grant Development Review Process (GDPR)];
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**Grant Application (finalized, bids revised
final grant application submitted)**

**Grant Development Review Process
(GDPR)**

All Projects Need a Plan

All projects need a scale drawing of the project area, with all dimensions noted, that includes what is currently in place, what (if anything) will be removed, and what will be added.

EXAMPLES of what a plan might include

- Existing turf, trees, shrubs, walls, plants, curbs, utility boxes, planters, etc.
- Proposed trees, shrubs, plants, noted using symbols that indicate size, variety
- A legend with symbols designating plant sizes, species, and quantities being proposed
- Irrigation source; retention plan if applicable
- Labeled property lines, right-of-way lines, and sight distance lines
- Elevations (black line drawings) for proposed walls, planters, gates, etc.
- Lighting projects must include lighting plans, light fixture schedules, light fixture cut sheets, bulb type and proposed source of electrical feed.
- In addition to this plan, it is helpful to submit an aerial image of the project area (such as Google map with satellite image turned on)



Changes to Landscaping

ANY changes to the landscaping of the common areas of an HOA community must be processed through and approved by Community Development



1st Step:
**contact Community
Development staff**

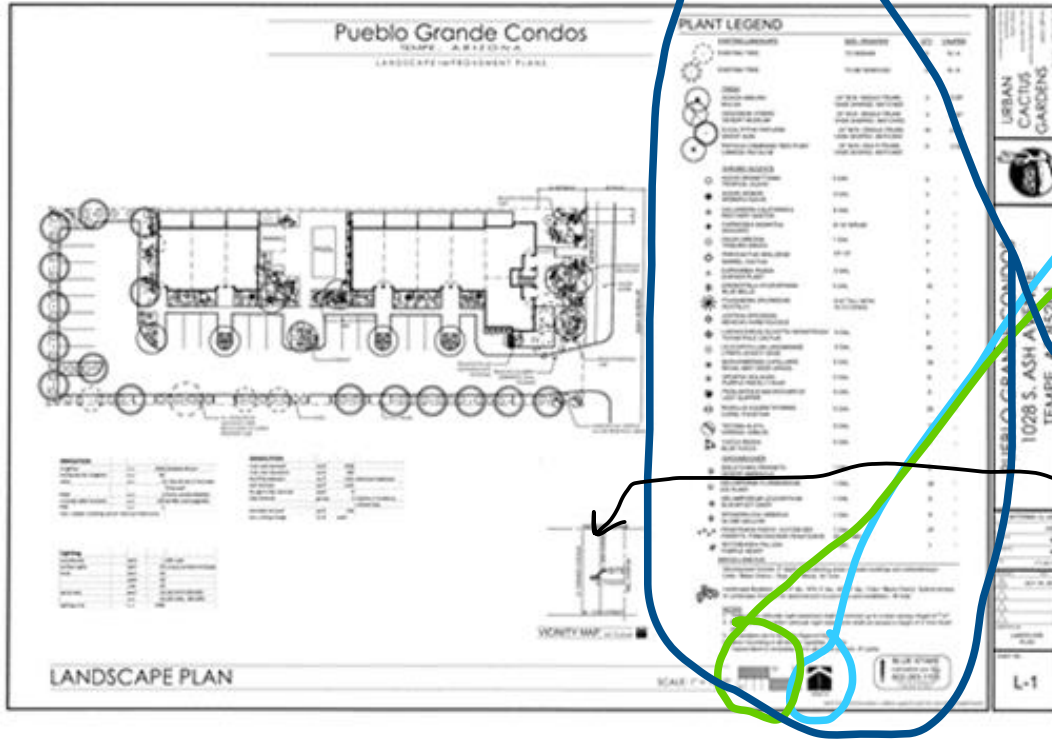
Landscaping changes

What you'll need to submit with your application:

- ☐ Scale drawings that include:
 - Dimensions of the area
 - Existing turf, trees, plants, walls, plants, curbs, utility boxes, etc.
 - Proposed trees, shrubs, plants, noted using symbols that indicate size, variety
 - A legend with symbols designating plant sizes, species, and quantities being proposed
 - Irrigation source; retention plan if applicable
 - Labelled property lines, right-of-way lines, and sight distance lines
- ☐ 3 bids for the work (design and installation)



landscape plan should **must?** have...



Xeriscaping

Water conservation measures are often a goal of landscape improvements. Water Conservation can work with you to:

- Suggest how to incorporate high efficiency irrigation
- Develop a vibrant palette of low water use plants
- Provide rebates for qualifying water saving measures
- Turf removal requires replacement with NEW PLANTS-
xeriscaping DOES NOT = ZERO scaping



Changes to lighting



ANY changes to how common areas of an HOA are lit must be processed through and approved by Community Development

1st Step:

**Contact Community
Development staff**

Changes to lighting...

What you'll need to submit with your application:

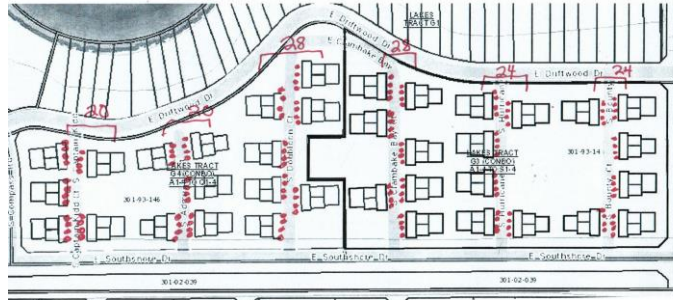
- ☐ Lighting plan
- ☐ Product cut sheets that show what the new lighting looks like, specs
- ☐ light fixture schedules
- ☐ bulb type
- ☐ proposed source of electrical feed



Examples of items to include...

LAKE PARK VILLAS HOA MAP

Showing location by garage doors of 144 dark sky wall fixtures



Location of lights shown in red

Power feed: SRP on sensors

144 plus 8 replacements

Lighting plan

cut sheet



DESIGNERS FOUNTAIN®

BAYPORT COLLECTION
7" Wall Lantern - Dark Sky
Finish



7" Wall Lantern - Dark Sky

Category Wall Lantern	Backplate Height 4.50	Dual Mount No
Style Traditional	Height Center of J-Box 4.00	Photocell No
Light Source Incandescent	Location Wet	Special Materials Cast Aluminum
Socket Base Medium	Safety Certification UL/CUL	Warranty 1yr
Bulbs Required 1	Energy Star No	Catalog 119
Bulbs Included No	ADA No	Page 298
Max Watt 100	Title 24 No	Item Width 7
Voltage 120	Motion Detector No	Item Height 7.75
Backplate Width 4.50	Dark Sky Yes	Item Length 8



9.8A19/OMNI/220/LED/30K (LDFAH)

by Satco Products Inc. S29836
29677 items available

WIDE 2.38"

3000K, 800LUM, \$3.98 150
25,000 HR

bulb type

Addition / updates to walls

Changes to walls or landscaping must be processed through and approved by Community Development

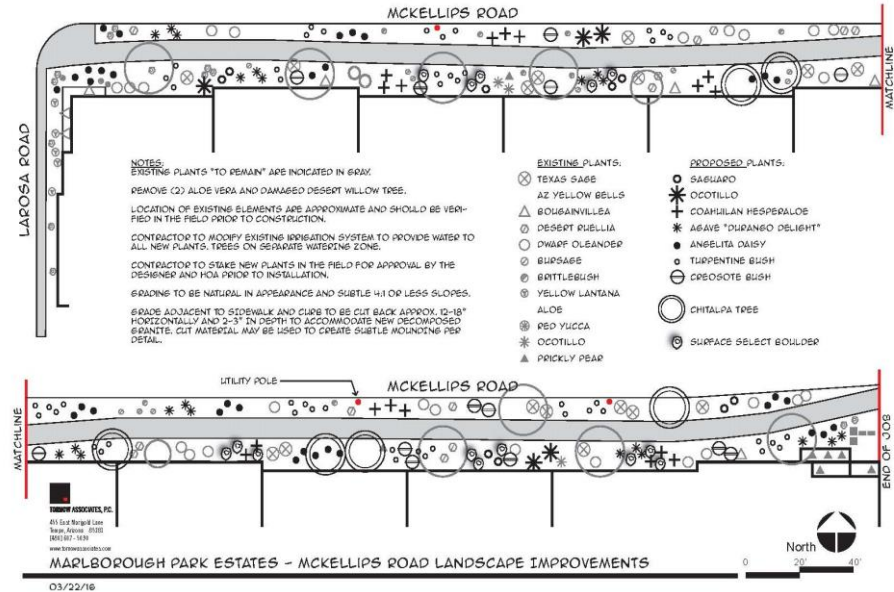


1st Step:
**contact Community
Development staff**

Changes to walls...

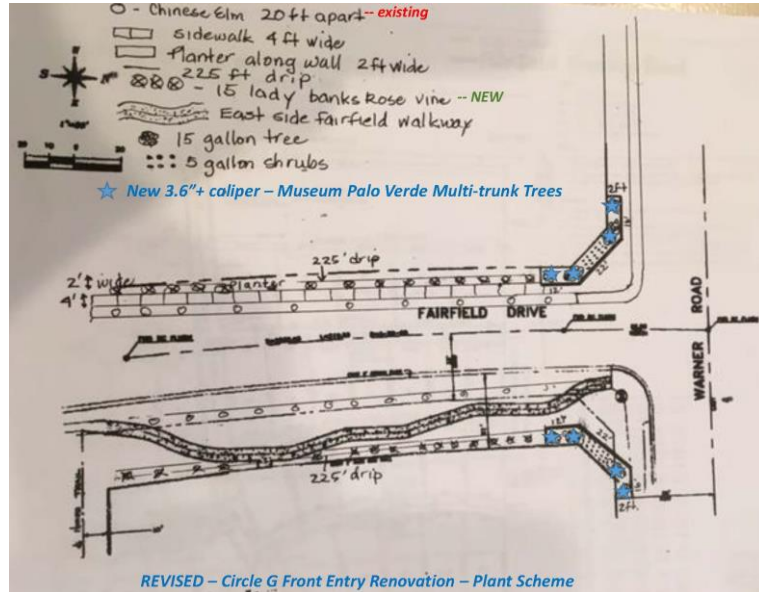
What you'll need to submit with your application:

- ☐ Site plan
- ☐ Elevations
- ☐ Any lighting additions or changes
- ☐ Materials and color samples for your proposed wall improvements



Examples of items to include...

landscape plan



'before' photos



paint color
samples

Changes to signage

What you'll need to submit with your application:

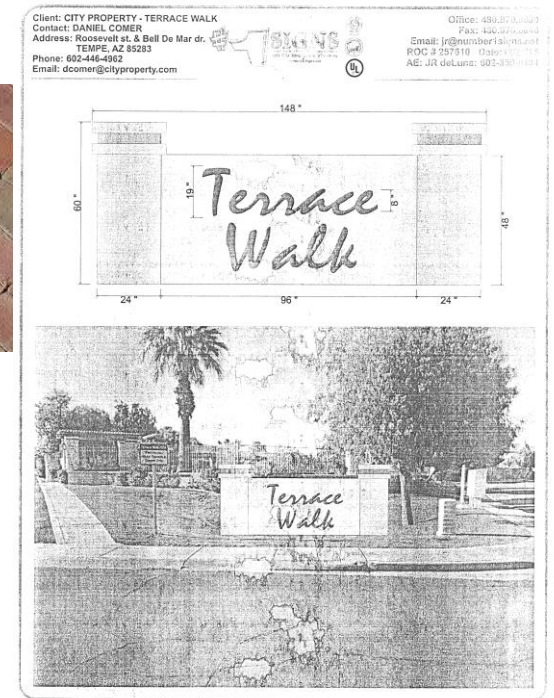
- ☐ Site plan with dimensions
- ☐ Elevations/drawings of signs, property, sight distance & right of way lines
- ☐ Exact text with size, dimensions
- ☐ materials, colors, whether lighting is involved

If your grant is awarded, you will need to go through Community Development to obtain a sign permit for ALL signs, upgrades + new



Examples of items to include...

- ☐ Elevations
- ☐ Site plan
- ☐ Lighting cut sheets (if applicable)
- ☐ Paint color and material samples

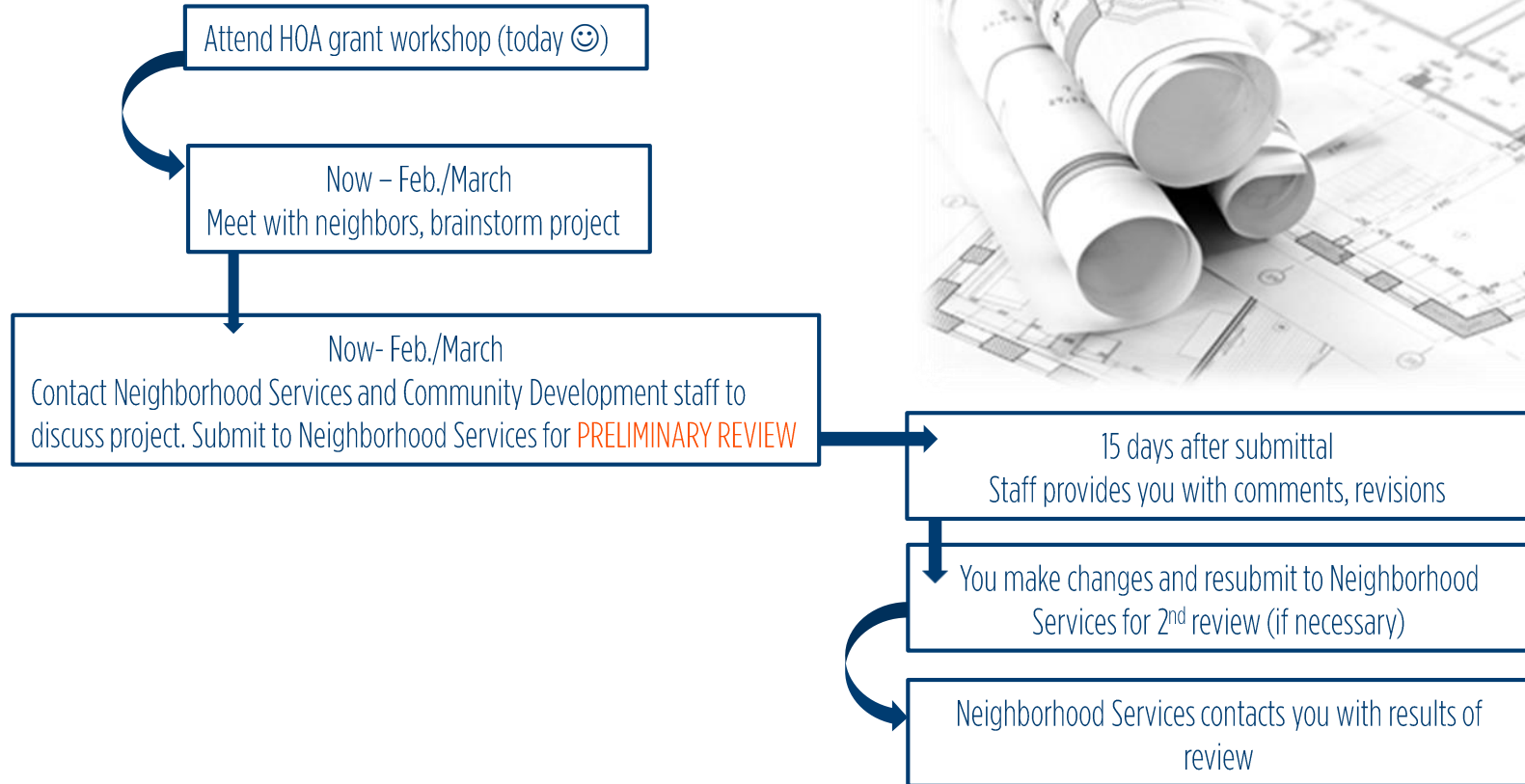


Preliminary Site Plan Review

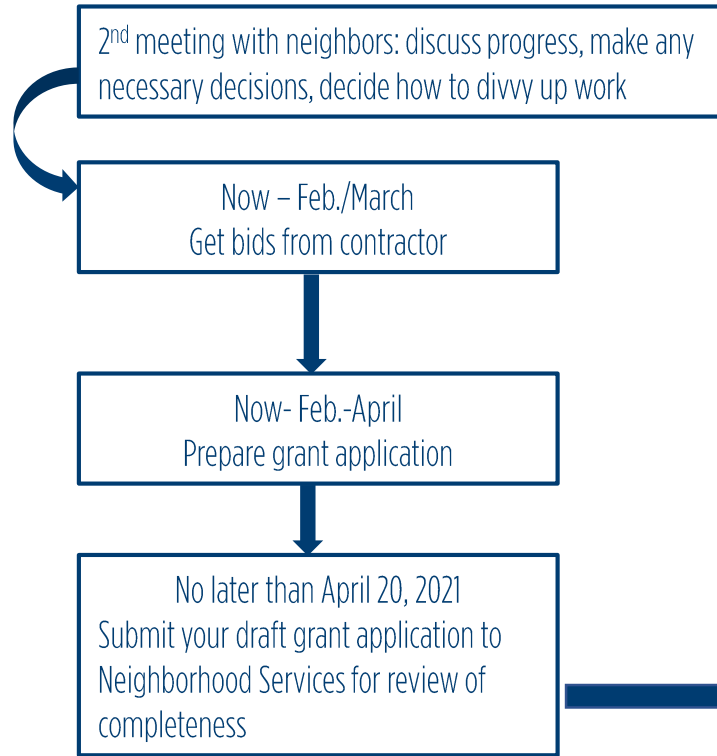
- Takes place PRIOR to submitting your grant application
- Provides you with staff review of your project to identify code or design issues
- 15 day process (business days/3 weeks)
- Provides early feedback from different departments; improves quality of your application
- Identifies what processes might be needed before construction
- Saves time and money by ensuring you obtain more accurate bids; reduces project delays
- Is NOT an approval or implied approval of a project
- Depending on the comments, you may need to resubmit



Grant Process: **BEFORE** Submitting your grant application



Grant Process: **BEFORE** Submitting your grant application



**APRIL 27, 2020 – SUBMIT YOUR GRANT APPLICATION
to Neighborhood Services**

Grant Process: **AFTER** submitting your grant application



What is the timeline?

- | | |
|--|-------------------------------|
| ● Connect with neighbors to choose a project | Now |
| ● Contact applicable staff | Now |
| ● Solicit bids | Now – April |
| ● Preliminary Reviews | Feb. - April 2021 |
| ● GRANT DEADLINE | APRIL 27, 2021 by 5 PM |
| ● Neighborhood Grant panel review | May/June 2021 |
| ● City Council review and approval | Late Summer 2021 |

Staff contacts:

Community Development

- Landscaping, lighting, walls:

Steve Abrahamson, Steve_Abrahamson@tempe.gov

- Entry signage: Dean Miller, Dean_Miller@tempe.gov

Water Conservation: Tina Sleeper, Tina_Sleeper@tempe.gov

Neighborhood Services: neighborhoods@tempe.gov





Questions?

tempe.gov/neighborhoodgrants
neighborhoods@tempe.gov